

***If there are reasons for not answering some of the questions,
please explain for evaluation or indicate N/A***

1. **Legal Name of your company:** _____
Complete Address: _____
Principal Name(s): _____
Contact Person: _____
Phone: _____ Fax: _____

2. Description of your company's particular area of expertise or specialization.

NOTE CONTRACTORS: Do you have a certified Engineer on Staff? _____ What Kind? _____

3. **Are you and/or your company Licensed or Certified?** _____ Please explain. _____

4. List any Trade Associations to which you belong? _____

5. How long has your company been in business at your present location? _____ Prior? _____

6. How long has your company been in business under the current company name? _____

7. Number of Supervisory personnel with background, experience and length of service with your company? _____

8. Number of experienced workmen currently employed to perform the contract? _____

9. Do you use sub-contractors? _____ Please explain. _____

10. Can you complete the project within our stated time frame? _____ Explain problems.

11. **Please provide a list of references** including name, address, contact person and phone numbers.

12. List below your 3 most recently completed jobs.
- | | | | |
|-----------|----------|----------|----------|
| co. name: | 1. _____ | 2. _____ | 3. _____ |
| address: | _____ | _____ | _____ |
| contact: | _____ | _____ | _____ |
| phone: | _____ | _____ | _____ |

13. **Please provide a list of Owned and Leased Equipment** that will be available to perform the contract if applicable. The list could be equipment as scheduled on your Business Insurance.

14. **Please provide a current Certificate of Insurance** showing specific coverages and amounts. Would you be willing to provide a Performance Bond? _____

15. **Please provide a Financial Statement and/or Bank References** which establish the ability to financially carry expenditures until the payment schedules of the contract are completed. _____